OpenSourceMatters

Open Source Matters, Inc.
Full Board of Directors and Officers Meeting

Date: May 18, 2023
Time: 17:00 UTC
Total time of meeting: 2 hours 00 minutes

Attendees:

Crystal Dionysopoulos (President), Nicola Galgano (Vice President), Luca Marzo (Secretary), Nadja Lamisch (Treasurer), Benjamin Trenkle (Director), Philip Walton (Director), Harald Leithner (Director).

Apologies:

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Proxies:

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Discussion outline

Treasurer

- Crystal and Nadja had a meeting with our bookkeeper Karen, to review the books.
- Karen is going to provide reports for the next Board meeting.
- Nadja requested to update the Reimbursement form.
- Bank balances will be provided at the next meeting.

Production Department

- No updates from the last meeting.

Outreach Department

- Magazine being loaded for May
- Successful JoomlaDay Netherlands and launch of a competition to see the rebranding of the Joomla estate.

Operations Department

- By accident a couple of Teams in GitHub have been deleted and restored, if any access is still missing we will repair it as reported.

Vice President

- Nicola held a presentation at the Accessibility Days 2023.
- Nicola brought up a discussion on the recent Code of Conduct incident reports for which discussion is postponed at the end of the meeting since the President could result in potential Conflict of Interest.

Secretary

- [**Miscellaneous**]
  - Luca requested an updated image for the OSM Structure for the website.
  - Luca requested the help of Outreach for the materials needed to submit Joomla as candidate for the Digital Public Good Initiative.
  - Luca reminded the need to move from Google Universal Analytics to GA4 before July 2023. Migration would allow us to keep metrics data and continue collecting data.
  - Luca requested an update on the budget left of the AWS grant.
- [**Income**] Notwithstanding several remarks, the Capital Team needs attention and a new startup phase. Luca is working on a new plan to restart it.
- [**Website**] OSM website and Volunteers Portal are up to date in terms of documents and reports.
- [**Workspace**] As of today, the use of Team Drive - included with our current edition of Google Workspace - is not possible due to:
  - The way our organization is structured on Workspace: organizational units don't reflect the department/teams structure (easy to solve).
  - Users may belong to multiple organizational units (e.g. a member of multiple teams under several departments.
- [**Workspace**] It's crucial that departmental root folders (and if possible parent folders for teams) have as owner the DC Functional account and are created under the main shared folder.
- [**Ombudsman**] We need urgently to start recruiting a new Ombudsman for the organization.

President

- Crystal highlighted the need to introduce a vetting process for new Sponsors.
- The announcement and application process for the Advisory Board are ready to be published.
- Crystal is exploring the possibility to cooperate with WordPress and Drupal in relation to a response to the EU Cyber Resiliency Act.

Other business

- Luca shared with the board some requests related to the Extended Security Support RFP coming from the selected vendor.

Crystal Dionysopoulos left the meeting at 18.20 UTC, upon the Vice President request.

- Nicola shared some insights on the recent Code of Conduct incident reports.
- *The Board reaffirms the belief in the core values and recuses racism in all its forms.*

Motions taken during this meeting

#2023/024 - The Secretary proposes to adjourn the meeting.
Proposed by Luca Marzo, seconded by Harald Leithner.
The motion passed with unanimous consent.

Motions taken offline before this meeting

#2023/023 - Approve and publish the Board Meeting Minutes.
Proposed by Luca Marzo, seconded by Harald Leithner.
The motion passed with unanimous consent.