

# OpenSourceMatters

## Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: March 10, 2022

Time: 18:00 UTC

Total time of meeting: 1 hour 05 minutes.

### Attendees:

Robert Deutz (President), Nicola Galgano (Vice President), Luca Marzo (Secretary), Benjamin Trenkle (Director), David Opati Aswani (Director), Hugh Douglas-Smith (Director), Philip Walton (Director), Harald Leithner (Director).

### Apologies:

Radek Suski (Treasurer).

### Proxies:

Luca Marzo served as proxy for Radek Suski.

## Discussion outline

### Treasurer

- Radek shared the bank balances as of today.
- Radek is checking the possibility to change the PayPal account owner.
- Radek shared the Profit & Loss report as of today.

### Production Department

- Joomla was selected for GSoC - awesome job from Shivam & Team.
- A lot of collaboration started between teams.
- A11y & UX sprint is in the planning.
- Suggested to implement a quarterly based goal sheet for a full year to the teams.
- Move release times to 4pm UTC again.

### Legal & Finance Department

- Message from Hugh Douglas-Smith:  
*This will be my last board meeting having been an active member of the OSM board for four years, during that time Joomla has gone through many changes but remains a powerful, extensible platform on which a vast number of organizations, businesses and individuals rely. I*

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*hope that my efforts over the last four years have helped to support and guide those changes and I look forward to seeing the platform and community develop in the years to come. I wish everyone on the board every success in the future.*

- The Board thanked Hugh for his long service.

## Marketing & Communications Department

- Set out a plan of meetings and tasks for the Marketing department to coordinate efforts and make releases smoother. Proposed we meet every other Tuesday between the Tuesdays Production meets
- Social media team are needing a rest and we will begin a campaign to find more for that department

## Events Department

- No major updates.

## Operations Department

- Operations Department Leadership will hold monthly meetings.
- JED Team Lead resigned and a new election is being held.
- Harald is continuing to work on the password manager replacement.

## Vice President

- Nicola complained about the meeting minutes approval process.
- Nicola proposed to record and publish video of the meetings.

## Secretary

- **[Reports]** Still missing quarterly reports from the Vice President, Treasurer and Legal & Finance Department Coordinator.
- **[Budget]** The 2021/22 Budget blog post hasn't been published yet and in a couple of months we need to prepare a new budget for the new fiscal year.
- **[Elections]** The call for manifestos for the Outreach DC position has been published at <https://community.joomla.org/blogs/leadership/call-for-candidate-manifestos-outreach-dc.html>
- **[Mattermost]** Luca shared a draft for the Partnership agreement for Mattermost.
- **[Foundation]** Harbor Compliance payments are still not done. Luca urged to proceed as soon as possible.
- **[Launch]** Prepared an updated draft of the Amendment to the Launch.joomla.org Service Agreement to define rules for GDPR, Privacy and Limitation of Liabilities.
- **[Transparency]** Created a GitHub repository where to track expenses and related approvals and evidence. The repository is a private one under the "Open Source Matters" GH

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organization and the Board has access. Created a template with the needed field so that we can have uniformed fields and information. Labels have been created for each of the Departments to simplify assignments.

## President

- No major updates.

## Other Business

- Benjamin requested clarification on the Google Drive ownership rules for Team Folders.

## Motions taken during this meeting

### **#2022/024 - Move the "JavaScript Working Group" as a sub team of Joomla Enhancement Development Team.**

Proposed by Benjamin Trenkle, seconded by Luca Marzo.

*The motion passed with majority consent and 1 vote against. Nicola Galgano voted against the motion.*

### **#2022/025 - Investigate on the technical possibility to record and publish the Board Meetings**

Proposed by Nicola Galgano, seconded by Luca Marzo.

*The motion passed with unanimous consent.*

### **#2022/026 - The Secretary proposes to adjourn the meeting.**

Proposed by Luca Marzo, seconded by Robert Deutz.

*The motion passed with unanimous consent.*

## Motions taken offline before this meeting

### **#2022/023 - Approve and publish the Board Meeting Minutes.**

Proposed by Luca Marzo, seconded by Radek Suski.

*The motion passed with majority consent and 1 vote against. Nicola Galgano voted against the motion.*