

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: July 22, 2021

Time: 17:00 UTC

Total time of meeting: 1 hour 5 minutes

Attendees:

Justine Ayebale Abunyanga (Vice President), Luca Marzo (Secretary), Radek Suski (Treasurer), Marco Dings (Director), David Opati Aswani (Director), Hugh Douglas-Smith (Director), Wilco Alsemgeest (Director), Philip Walton (Director).

Apologies:

Jaz Parkyn (Director)

Proxies:

Marco Dings served as proxy for Jaz Parkyn.

Discussion outline

Treasurer

- Radek shared the bank balances as of today.
 - Business Checking 1: **\$ 8,672.77**
 - Business Checking 2: **\$ 3,255.52**
 - Money Market: **\$ 370,714.32**
 - PayPal: **\$ 1,426.75**

Production Department

- Joomla 4 RC 4 and Joomla 3.10 Alpha 9 are released.
- Initial versions of tooling for translation teams release.

Justine Ayebale Abunyanga joined the meeting at 17:20 UTC

Legal & Finance Department

- Currently working on a 6 month renewal for a Platinum Sponsorship, they are keen to make more of this and are looking for commitment from us to achieve this.
- There is a further 6 month Bronze sponsorship with a new sponsor in discussion.

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- Hugh will collate information to complete the work on the financial investigation and get back to the lawyers.

Marketing & Communications Department

- Joomla 4 RC4 article published and translations added.
- Newsletter sent.
- New fresh designs progressing with new assets from 123RF.
- Work started on the Social Media pool which is designed to go live when J4 is live.
- Semrush meeting held with Semrush. Chris could not make it and the ideas discussed last month floated to SEMRush. Need to follow up.
- Joomla 4 video in final draft and waiting for voiceover.
- Press release list created, old one found and merged. Press releases being drafted.

Events Department

- Events Department meeting held on 10th July 2021.
- Migration Update:- Plans for testing underway. SD reaching out to the webmaster team regarding how to have testers that are not on the events team access.
- The JUG team is actively reaching out to the JUg organizers, to offer assistance and confirm which one is alive. After which they will populate a list of active JUGs.
- Events team planning an Audit of all the documentation such as the charter and events resources.

Operations Department

- No major updates.

Programs Department

- No major updates.

Vice President

- Quarterly report provided to the Secretary today.

Secretary

- **[Elections]** The President replacement elections are progressing. Call for manifestos closed last night. Nominees announced
<https://community.joomla.org/blogs/leadership/president-replacement-elections-nominee-announcement.html>
- **[Elections]** The Group 1 Elections are in progress. Call for manifestos still open until August 07, 2021. [Call for Manifestos - Group 1 Elections \(2021\)](#)

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- **[Bank]** Danielle (CPA) has been onboarded to the Bank accounts. She has already dealt with the offboarding of the previous President.
- **[Bylaws]** A couple of weeks ago Luca had a long meeting with Michael Russell. He brought to attention some mistakes in the Bylaws (missing references, typos, unclarity). Luca will start a new review of the Bylaws and will propose the changes to the Board, prior to starting the procedure to amend it.

Other Business

- Luca shared a conduct incident report received via email. The Board decided to forward it to the Forum Team to handle the case according to the public Forum rules.

Motions taken during this meeting

#2021/063 - The Secretary proposes to adjourn the meeting.

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2021/062 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.