

# OpenSourceMatters

## Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: January 28, 2021

Time: 18:00 UTC

Total time of meeting: 1 hour 50 minutes

### Attendees:

Brian Mitchell (President), Justine Ayebale Abunyanga (Vice President), Luca Marzo (Secretary), Radek Suski (Treasurer), Marco Dings (Director), Hugh Douglas-Smith (Director), David Opati Aswani (Director), Jaz Parkyn (Director), Wilco Asemgeest (Director).

### Apologies:

Marianela Queme (Director) for the first 40 minutes of the meeting.

### Proxies:

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## Discussion outline

### Treasurer

- Radek shared the bank balances as of today.
- Access to PayPal has been sorted out.
- Citibank access is still ongoing.
- Reimbursement to Christiane has been processed.

### Production Department

- Production decided on distributing Bootstrap 5 with Joomla 4.
- Next Joomla 4 beta probably first week of february.

### Legal & Finance Department

- Hugh has been following up with a couple of new potential partners/sponsors, very early days and at present not forecasting them to close.
- Communication with someone at Glip who was able to answer questions finally established. We now have details of what we 'have' and need to decide what we 'need'.

### Events Department

- We held our first meeting for 2021 on 15th of January.
- The 2021 Vision report for the events team was discussed and adapted.

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## Operations Department

- Wilco proposed to develop a way to give more exposure to JUGs, as local arms of the Community. The Board discussed several options and proposals and discussions are still ongoing.
- Wilco has migrated the whole JUG Directory to the new structure and configuration with a bit of help from Djamel and a lot of help from Jaz.
- The actions for MySQL, PHP, TLS and Security Headers are ongoing.
  - The joomla-org server with Downloads, Update and main site is upgraded to MySQL 5.7
  - The joomla-misc, which holds most of the websites depend on all of them before being able to do this. Wednesday 27th, we found out that the Documentation website will be the biggest bottleneck. Production is analyzing how the upgrade of MediaWiki can be done as soon as possible.
  - Many sites still need to be tested, everybody is very busy with other things, so it will take some time.
  - A Security Header requested by JSST has been added to every Github repository with a PR, the webmasters need to process it.

*Mariana Queme joined the meeting at 18.40 UTC*

## Programs Department

- Patrick Jackson has been elected as new team leader of the Volunteer Engagement Team, he will step into his new role following a two week transitional period. Thank you to Davide Messia for his time in the role.
- The Certification Team has created a very detailed plan for their activities over the coming months, and have set target dates for each of their main goals.
- The Volunteers Engagement Team has made progress on each of their team projects for the new year and will soon be detailing discussions in their meeting minutes.
- The Educational Outreach Team is continuing to define their educational material hub idea and are working on a series of articles for the Community Magazine.

## Vice President

- Justine is following up with consultants.
- Justine to provide a summary on the coaching at the next meeting.

## Secretary

- **[Bylaws]** The member motions to approve the new version of the Bylaws is in progress. Deadline is January 30, 2021 at 23.59 UTC. [Link to the Ballots](#).
- **[Principal office]** Given that we now have a new business address, we need a motion to adopt it as official.
- **[Members Meetings]** The meeting minutes from the Special Members Meeting for the purpose to amend the Bylaws and from the Semi-Annual Members Meeting have been published on the Volunteers Portal and on the corporate website.
- **[Correspondence]** The Office of the State Comptroller mailed us about the opportunity to

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apply for the Self-Directed Compliance Program (SDCP). Luca suggested to contact Danielle (accountant) or Karen (bookkeeper) to check whether we're eligible.

- **[Elections]** Deadline for candidate manifestos submissions for Group 2 elections is January 31, 2021 at 23.59 UTC.

## President

- Congratulations to all and thank you for a well coordinated Semi-annual meeting.
- Brian raised a discussion about promoting the domains platform.
- There is an issue with the donation system on community.joomla.org that prevents people from donating to the Project.
- Radek and Brian met yesterday on a number of issues.
  - 1099 filed for Venable
  - Payments info:
    - Inquiry for Venable is awaiting reply
    - Payment to PR Newswire was made in November 2020
    - Payment to Hlatky for 2020 was made yesterday
  - Exchanged paper work for Citi access for Radek
  - Setup PayPal access direct for Radek with the functional account.
- Brian applied for Uphold yesterday with all of the most recent legal and financial information for the Joomla Foundation.
- PS form 1583 was completed and sent for our Physical Address (99 Wall St.)

## Motions taken during this meeting

### **#2021/007 - Move the principal office of the Corporation at 99 Wall Street, #4034, New York, New York 10005, USA.**

Proposed by Luca Marzo, seconded by Wilco Alsemgeest.

*The motion passed with unanimous consent.*

### **#2021/008 - The Secretary proposes to adjourn the meeting**

Proposed by Luca Marzo, seconded by Wilco Alsemgeest.

*The motion passed with unanimous consent.*

## Motions taken offline before this meeting

### **#2021/006 - Approve and publish the Board Meeting Minutes.**

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

*The motion passed with unanimous consent.*