

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: November 19, 2020

Time: 18:00 UTC

Total time of meeting: 1 hour 55 minutes

Attendees:

Brian Mitchell (President), Justine Ayebale Abunyanga (Vice President), Luca Marzo (Secretary), Radek Suski (Treasurer), Marco Dings (Director), Hugh Douglas-Smith (Director), David Opati Aswani (Director), Jaz Parkyn (Director), Marianela Queme (Director), Wilco Alsemgeest (Director).

Apologies:

-

Proxies:

-

Invited Guests:

Jennifer Gress.

Discussion outline

Invited Guests

- Jennifer Gress shared her report about the analysis done on the recent Code of Conduct Incident Reports, as result of the invitation to support the action of the Conflict Resolution Team.
- Jennifer Gress shared her recommendation to improve the conflict handling process.

Jennifer Gress left the meeting at 18.35 UTC.

Treasurer

- Radek is monitoring the status of some outstanding sponsorship payments.
- Radek shared the bank balances as of today.
- Bank Statements are current through the end of October 2020 and are available in drive for board review.
- Radek and Brian are cleaning up and updating the Treasurer Guide.

Production Department

- Press release regarding Joomla as CVE Numbering Authority should have been released on Wednesday 18th November. <http://joom.la/rs1>

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- The Production Department is now involved in rolling out the cookie consent implementation for Joomla assets.
- Documenting of maintenance of “docs.joomla.org” is initiated, meeting was scheduled but postponed upon request of the current maintainer.
- Article about “Joomla 3.10 Status & Release Strategy” will be published in the next issue of the Magazine.
- Niels Brazek with backup of Lewellyn van der Merwe have taken ownership of the Joomla Framework maintenance.
- Sigrid Gramlinger has been elected team leader of CMS Release Team.
- Google Summer of Code has 9 projects under consideration for 2021.
- A [bespoke component](#) to facilitate coordinated testing/checking of releases has been made available to the CMS Release Team.

Legal & Finance Department

- Two new Global Sponsorship have been signed and pending invoice:
 - Global Bronze Sponsor.
 - Global Platinum Sponsor.
- Hugh had a meeting with Rochen about the existing partnership.

Marketing & Communications Department

- Marianela attended a call with BrandIT about the status of domains.joomla.org.
- Hans van der Meer has been elected as Team Leader of the Social Media Team.
- Giovanni Genovino has been elected as Team Leader of the Community Translation Team.
- New Joomla Brochure for Joomla 4, but with a general perspective will soon be finished.
- A new video to promote Joomla 4 is being created.
- Working on the contents for the Joomla 4 landing page with the Marketing Team.

Events Department

- No major updates from the Events Department.

Operations Department

- Operations Department meetings are planned for every 3rd Monday in the month, the last one was on November 16th, the report is published:
<https://volunteers.joomla.org/departments/operations/reports/1375-operations-department-meeting-minutes-november-16>
- The Service Provider Directory replacing the Resources Directory website is online, it holds all options which were available in the old structure as well. The migration of data is in progress by the users themselves, this way old information is updated and invalid entries are removed.
<https://community.joomla.org/blogs/community/the-new-service-providers-directory-is-live.html>
- The OpenSourceMatters.org domain DNS was switched from Rochen to CloudFlare on November 10, 2020.
- The Joomla.org domain DNS was switched from Rochen to CloudFlare on November 15, 2020.

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Programs Department

- No major updates from the Programs Department.

Secretary

- **[Bylaws]** Bylaws review is continuing with Jennifer Gress. We're at about 50%.
- **[Privacy]** Donata and Luca assessed the Privacy laws to which OSM should comply with because of the fact OSM processes PII of individuals residing in such countries. The proposal is to comply with rules of countries in which OSM has more than 3 members, as it might not be worth complying with all the countries' regulations and most of them are less restrictive than GDPR.
- **[Membership]** Members who failed to renew their consents in the Identity Portal shall be removed as Members pursuant to Section 4.04(A)(6) of the Bylaws, as they did not keep up to date their membership record with a valid electronic email address.
- **[Principal Office]** The principal office (and physical mailing address) of the organization is located in the offices of the Software Freedom Law Foundation. This had a sense when this decision was taken, given that a member of this Foundation was a Board member of OSM. For OSM this address is not monitored and nobody from OSM has access to it. It would be opportune to sign up for a "corporate address" service, to have a unique address that can be written in the Bylaws and would automatically forward any eventual mail to our PO Box that is constantly monitored. The proposal is to take a "Business address" in Wall Street, NY at roughly 250 USD per year. The Registered address of the organization wouldn't change.
- **[Sponsorship]** Agreements for the 6 months Platinum and the 6 months Bronze Sponsors have been prepared and provided to Hugh for sponsor signature.
- **[Sponsorship]** Following the work done on the Bronze Sponsorship Agreement, also the Platinum Sponsorship Agreement has been standardized and prepared as Web Form in EchoSign to speed up the signing process for new Sponsors. A 6 month Standard Bronze Agreement template has been prepared too.

President

- Brian requested feedback on the budget summary 2019-20 report.
- Brian requested feedback on Communications/Leadership Consultancy offered by Elisa.
- Brian shared some concerns on the privacy aspects of the Honor Roll page.

Motions taken during this meeting

#2020/136 - Joomla is a non-political organisation and inclusive of everybody. In that context any public facing Joomla oriented communication should be void of political or otherwise offensive comments or references.

Proposed by Marco Dings, seconded by Luca Marzo.

The motion passed with unanimous consent.

#2020/137 - Give the mandate to the Privacy Compliance Team to pursue compliance with the Privacy regulations of countries in which OSM has more than 3 members.

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.

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#2020/138 - Purchase the "Business Address" service to have a principal office address in New York, as required by the Bylaws.

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.

#2020/139 - The Secretary proposes to adjourn the meeting

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2020/135 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Jaz Parkyn.

The motion passed with unanimous consent.