

# OpenSourceMatters

## Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: December 19, 2019

Time: 18:00 UTC

Total time of meeting: 1 hour 00 minutes

### Attendees:

Rowan Hoskyns Abrahall (President), Daniel Dubois (Vice President), Luca Marzo (Secretary), Brian Mitchell (Treasurer), Djamel Kherbi (Director), Hugh Douglas-Smith (Director), Jaz Parkyn (Director), Eric Lamy (Director).

### Apologies:

Harald Leithner (Director), Jason Nickerson (Director).

### Proxies:

Daniel Dubois served as long-term proxy for Jason Nickerson.

## Discussion outline

### President

- Rowan is working on the organization of the Forum for the Future that will happen in Spain in mid January. Invitation letters are being invited.
- Saurabh Shah has agreed to head up the Advisory Board.
- Carrie is starting to work on our signposting and will be picking up leads from the first week of January.

### Treasurer

- PayPal access sorted out.
- Brian shared the current bank balances.

### Production Department

- Joomla 3.9.14 released.

### Marketing & Communications Department

- Eric got access to all the current sponsorship contracts and partnership agreements.
- Eric to get access to the newsletter system on [community.joomla.org](http://community.joomla.org).
- Eric highlighted the need to proceed with the new nomination system motion.

# OpenSourceMatters

## Events Department

- Keynote and session for CMS Africa 2020 in Accra, Ghana, aligned and submitted.
- Due to holidays, the next events department meeting is scheduled for January 3th 2020.

## Operations Department

- Webmasters' Handbook has had all amendments/suggestions added in and is ready to go out to the wider world.
- Hugh would like to thank Michael Babker and all the Board members who contributed to the Webmasters' Handbook for their precious contribution.

## Programs Department

- Certification and Volunteer Engagement teams have both had meetings this week during which they summarised the past year and have started to put plans into place for the coming year.
- In the last department meeting not all team leaders were present, so a summary will be done in January's meeting.

## Vice President

- Daniel to share an article about the initiative to restart Joomla.

## Secretary

- **[Compliance]** Cookie Policy for the joomla.org properties is almost ready. It will be published after a final review by the Compliance Team.
- **[Compliance]** A new Privacy Policy for the joomla.org properties is in progress.
- Secretary will work on the annual report during these "holidays" and will be ready in January.
- **[Joomla Foundation]** Delaware sent as a request to file 2019 Annual Franchise Tax Report.
- **[Joomla Foundation]** An invoice from Harbor Compliance is due on January 31, 27 USD for Filing Fee for Managed Annual Report Service.
- **[Governance]** Motion to all community members will go out in the next few days to approve the new policy for elections.

## Other Business

- JET (Joomla Event Travellers Program) will be activated for the "Forum for the Future" event.

## Motions taken during this meeting

### **#2019/114 - Approve the Webmasters' Handbook document and adopt it as an official policy of the Corporation.**

Proposed by Hugh Douglas-Smith, seconded by Luca Marzo.

*The motion passed with unanimous consent.*

### **#2019/115 - The Secretary proposes to adjourn the meeting**

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

# OpenSourceMatters

*The motion passed with unanimous consent.*

Motions taken offline before this meeting

**#2019/113 - Approve and publish the Board Meeting Minutes.**

Proposed by Luca Marzo, seconded by Harald Leithner.

*The motion passed with unanimous consent.*