

# OpenSourceMatters

## Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: April 12, 2018

Time: 18:00 UTC

Total time of meeting: 1 hour 30 minutes

### Attendees:

Rowan Hoskyns Abrahall (President), Luca Marzo (Secretary), Mike Demopoulos (Treasurer), Carlos Cámara Mora (Director), Yves Hoppe (Director), Søren Beck Jensen (Director), Sandra Decoux (Director), Hugh Douglas Smith (Director).

### Apologies:

Aleksander Kuczek (Vice President), George Wilson (Director).

### Proxies:

Rowan Hoskyns Abrahall will serve as proxy for George Wilson.

Hugh Douglas-Smith and Carlos Cámara Mora left the meeting after the budget discussion at 19.00 UTC, Rowan served as proxy for both of them.

## Discussion outline

### President

- The Board will use a conservative approach while doing the budget for the next year.
- Production and Marketing should be prioritized in the budget allocation.
- Trademark expiration (for 10 year renewal) will fall in this year budget.
- Rowan met Venable to work on the trademark renewals.
- Arrangements and meetings with CloudAccess are in progress for the Demo/.com SaaS RFP.

### Treasurer

- Mike shared the financial reports for March 2018.
- Robert has been off-boarded from our accounts, Rowan has been onboarded.
- Rowan will serve as emergency backup for payments if Mike is not available.
- Mike is starting to look for a replacement for the treasurer position.
- Mike and Rowan prepared a sheet that includes all the operational expenses.
- Mike proposed to agree on the Operational Expenses first and then agree on the distribution on the remaining budget.
- The Board discussed on how distribute the budget across departments. Production will be prioritized.

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## Production Department Report

- There will be sprints for JSST and Accessibility at JandBeyond this year.
- In principle we've approved changing out github repo so we don't have it in an installable state (i.e. removing our composer vendor folder, css, minified js files etc). This is in line with how most other PHP projects work.
- Michael is talking to Rochen at the moment about getting the PR testing platform set up from last years GSOC.

## Legal & Finance Department

- Capital Team will push forward on Sponsored Contributions.
- Capital Team recruited a new Bronze Sponsor and there is a new potential Platinum sponsor.
- Release Sponsor document is out, waiting for feedback.
- Jason Nickerson will serve as Team Leader of the Capital Team. The Board would like to thank Joe Sonne for his service in Capital Team.

## Marketing & Communication Department

- Sandra shared the document including pain points and goals for 2018 for the Marketing Department.
- Weekly meeting with CloudAccess.net to plan the marketing related to launch.joomla.org

## Events Department

- Videos of the Italian track of JWC are finally available on YouTube. Thanks Brian Peat for the huge work done.  
<https://www.youtube.com/playlist?list=PL0Lg2fzcJu1TDWjypjf6HnLwyNy0xSekQ>

## Operations Department

- The Board discussed to transform the Webmaster Team in an Official Team with voting rights. Michael Babker will serve as Team Leader for the initial term.

## Programs Department

- The Joomla Administrator Certification Exam has been translated to French.
- Certification will be available also in French at JoomlaDay France.

## Secretary

- Aleksander Kuczek resigned as Vice President, effective April 30, 2018.
- Luca will action a motion offline to deal with the Vice President resignation.

## Other business

- The Board discussed the Incorporation Project. A budget line for that has been added in the next year budget.

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- Sandra shared some major events that might be worth attending for Joomla.

Motions taken during this meeting

**#2018/038 - Make "Webmaster Team" an Official Team with voting rights under the Operations Department.**

Proposed by Sandra Decoux, seconded by Luca Marzo.

*The motion passed with unanimous consent.*

**#2018/039 - Move the next board meeting (April 26th) to the week after (May 3rd).**

Proposed by Luca Marzo, seconded by Yves Hoppe.

*The motion passed with unanimous consent.*

**#2018/040 - The Secretary proposes to adjourn the meeting**

Proposed by Luca Marzo, seconded by Søren Beck Jensen.

*The motion passed with unanimous consent.*

Motions taken offline before this meeting

**#2018/036 - Approve and publish the Board Meeting Minutes.**

Proposed by Luca Marzo, seconded by Sandra Decoux.

*The motion passed with unanimous consent.*

**#2018/037 - Move Board Meeting time at 5 PM UTC for DST timeshift.**

Proposed by Luca Marzo, seconded by Sandra Decoux.

*The motion failed.*