

Open Source Matters, Inc.

Full Board of Directors and Officers Meeting

Date: September 28, 2017

Time: 17:00 UTC

Total time of meeting: 1 hour 20 minutes

Attendees:

Robert Jacobi (President), Aleksander Kuczek (Vice President), Luca Marzo (Secretary), Mike Demopoulos (Treasurer), Rowan Hoskyns-Abrahall (Director), Michael Babker (Director), Yves Hoppe (Director), Peter Martin (Director), Søren Beck Jensen (Director), Sandra Thevenet (Elected Director).

Apologies:

Radek Suski (Director)

Discussion outline

President

- Robert shared some updates about new sponsorships.
- Robert shared also the outcomes of the WHD.US and cPanel Conferences.

Treasurer

- Mike shared some updates about the work done on the Bank accounts.
- Mike shared updates on the cash flow and the trends of revenues.
- The Board talked about the opportunity of micro sponsorships.
- Mike and Robert are working to have a new legal address for the Organization.
- Overdraft protection has been activated.
- Mike proposed the opportunity to create virtual credit cards (one time or limited amount) to get things done in a quicker way, in case of preapproved expenses.
- Mike is still looking for help with the daily stuff (invoices, ledger).

Production Department Report

- Joomla! 3.8.1 scheduled for next week to address minor issues in the 3.8.0 release.
- AWS region is blocked in Russia. Need to figure out how to serve downloads in such region.
- Media Manager Sprint pushed a milestone to the CMS repository.

Legal & Finance Department

- Trademark Team Contributors processed more than 70 tickets regarding audits of domain names that include Joomla trademarks.
- Trademark Ticket system has been splitted into 2 departments, one for Approval/Licensing requests and one to process Violations. Claire Mandville wrote some standard audit/review

letters to be used while processing violations. All ticket contributors have been onboarded in the ticket system.

- Trademark Team proposes to officially adopt the procedure/policy for TLDs that include the Joomla! Trademarks. This policy will be used also by the JUG Team and has been created together with Jenn Gress. The whole document text will be published on the Joomla! Trademark Website as official reference. Motion will be actioned via email after the meeting.
- The Joomla.cafe TLD has been registered by Joomla! Users Group Lowville. They followed the new suggested process and OSM is the registrant.

Marketing & Communication Department

- No specific updates for the Marketing Team. Discussion about the participation of Joomla to Hacktoberfest.
- Social Media Team: faced the absence of Sandra Thevenet and Alison Meeks. Hans van der Meer did his best to keep on posting. We should be able to go back soon to normal. Onboarded a new designer to help with the graphics.
- Community Translation Team: Nearly no activity during the last weeks. But the team is back on track now. The team still needs a new lead.
- German community is participating to a SEO Contest. A dedicated landing page will be published at <https://www.joomla.org/3/de/siebtlingsgeburt>.

Operations Department

- Some complaints received by Joomla! Resource Directory for long ticket queues. More volunteers to be onboarded.
- Peter is working on the Standard Operating Procedures for Joomla.org properties.

Programs Department

- Yves to share some progress on the Volunteers Engagement Program before the next meeting.
- The Joomla! Certification Program will provide the exam in Italian language at the Joomla! World Conference. Translation process is at 50%.

Vice President

- Aleksander shared the progress about Contributor License Agreements Workgroup. The Board discussed about the need of the Joomla! Contributors Agreement for code contributors with the opportunity of using a CLA tool integrated in GitHub.
- The Board will discuss further on that in the Board Meeting in Rome.

Secretary

- GDPR Group started assessing joomla.org properties. The assessment of forum.joomla.org has been done.
- In terms of the GDPR, Open Source Matters is the controller.
- Privacy Policy will likely need to be changed after the assessment completion to be more precise and detailed.

Motions taken during this meeting

#2017/067 - The Secretary proposes to adjourn the meeting

Proposed by Luca Marzo, seconded by Yves Hoppe.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2017/065 - Please vote on whether to accept the Proposal from Cloud Access regarding the RFP for Google Domains. The document has been shared in the OSM Channel.

Proposed by Rowan Hoskyns-Abrahall, seconded by Luca Marzo

The motion passed with unanimous consent.

#2017/066 - Do you agree that the Joomla! Project should support the "Public Money, Public Code" Initiative?

Proposed by Peter Martin, seconded by Luca Marzo

The motion passed with majority consent.