

# Open Source Matters, Inc.

## Full Board of Directors and Officers Meeting

Date: September 14, 2017

Time: 17:00 UTC

Total time of meeting: 1 hour 10 minutes

### Attendees:

Robert Jacobi (President), Luca Marzo (Secretary), Mike Demopoulos (Treasurer), Rowan Hoskyns-Abraham (Director), Radek Suski (Director), Yves Hoppe (Director), Peter Martin (Director), Søren Beck Jensen (Director).

### Apologies:

Aleksander Kuczek (Vice President), Michael Babker (Director)

## Discussion outline

### President

- A new sponsorship contract has been signed.
- Robert suggested to have an Account Manager in place to manage sponsor contracts. Søren to lead this initiative.
- Robert shared progress about WHD. Further details at the next Board Meeting.

### Production Department Report

- 3.8 remains on schedule
- Accessibility team getting well organized
- Work on 4.0 continues

### Legal & Finance Department

- We have a real lawyer (Thomas Grønbek Andersen) who has joined the legal team. He is hoping to recruit a US lawyer to give us more legal oversight in both territories.
- The Trademark Team has a new ticket system. Rowan installed Maqma for consistency with other joomla.org properties, Luca configured and published it. Only the tickets that need to be processed will be moved to the new system.
- New Trademark Team contributors have been onboarded into the new ticket system. The new model includes 3 main roles: Domain Specialists, Trademark Specialists, Trademark Auditors. Claire is helping writing down a new procedure for violations including notification templates.
- TM Team received an application for joomla.cafe, with lots of connected questions. Jenn Gress handled it, Luca supported. Ticket is still ongoing.

## Marketing & Communication Department

- Radek proposed to support a crowdfunding to support Joomlaers affected by the Irma Hurricane.
- Noreen is starting her report. She will interview previous marketing leads first and then look to talk to all stakeholders starting from the board and working her way down.

## Events Department

- JUG Team is working properly, no outstanding issues.
- Events Team is looking to move events directory from Sobi to DP Calendar in next couple of months. This is so that JUG's can hook in their Facebook Events, Meetups, Google Calendars and will be more likely to list their meetings if the mechanism to do so is made easier.

## Operations Department

- Joomla forum has contacted inactive moderators, and thanked and removed the ones that did not have time anymore. The team will look for some new moderators for some of the boards.
- JED has relaunched its JED newsletter.

## Programs Department

- Yves shared some insights about Peakon results. Further results will be shared after the initial survey round (3 weeks).

## Secretary

- Luca shared a document called "Trademark Policy for new Top Level Domains (TLDs)" to regulate the domain name registration that includes one or more Joomla! Trademarks. This document will be reviewed to ensure that all the technical details are covered.
- GDPR Working Group onboarded several people. Yves and Luca worked on a spreadsheet in which there are almost all the applications/services used by the organization with the managed data. A meeting will be held shortly to define next steps and proceed with the assessment.

## Treasurer

- Mike is working setting up the Finance Working Group to support his daily job as Treasurer.
- Tax filings have been submitted and should be ok.
- The Board is exploring the opportunity to have a line of credit to face operational expenses.

## Motions taken during this meeting

**#2017/062 - Radek Suski will act as Interim Department Coordinator for Marketing & Communications Department until Sandra Decoux states she is ready to take over the role.**

Proposed by Peter Martin, seconded by Søren Beck Jensen

*The motion passed with unanimous consent.*

**#2017-063 - The Secretary proposes to adjourn the meeting**

Proposed by Luca Marzo, seconded by Peter Martin.

The motion passed with unanimous consent.