

## Meeting Minutes - Open Source Matters, Inc. Board meeting 22 September 2016

**Attendees:** Martijn Boomsma, Ronni Christiansen, Marijke Stuivenberg, Sarah Watz, Joe Sonne, Rod Martin

Quorum: Yes

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### 1) Call to order

Sarah Watz called the meeting to order.

### 2) Roll Call

The Secretary executed the roll call, establishing the presence of a quorum.

### 3) Approval of Agenda

Marijke Stuivenberg made the motion to approve the agenda. Rod Martin seconded. The motion passes with unanimous consent.

### 4) Approval of meeting minutes August 18, 2016

Marijke Stuivenberg made the motion to approve the meeting minutes of August 18, 2016. Rod Martin seconds. The motion passes with unanimous consent.

### 5) Report of the President

#### a) Internationalization

Sarah wrote a foreword to the program for the JoomlaDay in Poland. Ronnie is representing the board at the event. Sarah sent a video to the UserGroup meeting in Bangladesh.

#### b) Marketing

Sarah really loves the new look of the banners that the Marketing Team has started to use for social media post and announcements. We will see more marketing for the newly launched Certification Program. The JWC marketing has gotten a lot of awareness. The new Showcase site is about to launch. An interview with <http://www.hostingadvice.com> on September 1st was made with Mike Demo, Mike Veeckmans and Sarah about Joomla as a very unique project and our volunteer experience. It will be published within the next week.

#### c) Organization

More and more teams have been having a vote on Team Leaders to be compliant with the new structure. And Sander have been helping out getting the teams compliant and set up in the volunteer portal. The bylaws are soon to be done.

### 6) Report of the Treasurer

Mike Demo and Robert Jacob will be meeting in NYC with our bookkeeper Susan and our accountant Danielle on Oct 6th and 7th. Due to the short time notice Martijn unfortunately is not able to join this meeting.

Mike Demo spoke to Susan yesterday morning and the goals for the meeting are to have all of our costs assigned to budget line items so we know where each budget is at.

We have also finished all taxes and are paid up on outstanding bills. We will have new classes and be ready for the new budget process with a easier streamlined account system and classes. This is really needed to get a full picture and be fully transparent. This will also finish all outstanding items left from prior person. Will be good to get Robert trained by our QBO person in person to be a backup to myself in case of urgent needs. The board asks Robert Jacobi to join the Financial Team.

## 7) Team Reports

### a) Capital Team

- i) Joe Sonne communicated to the team chair ,Mike Demoplous, that he will be stepping down from the Capital but remain available in a contributor's role so he can hand off the duties for the Revive Ad Server to someone.  
As of this date no one from the Capital Team has stepped forward to take this on.  
Note: Joe advised the MWG/CLT to put a JWC banner on the Joomla home page above the fold. They put it one the topbanner location which is great.
- ii) The Capital Team has voted to have Joe represent the team at JWC to help promote sponsorships. Capital will using funds available from their budget to purchase ticket, air fare and hotel. The costs should amount to approximately \$1,000.
- iii) The Arvix Global sponsorship has expired and Arvix requested that Bluehost take over their sponsorships. This includes a platinum Global Sponsorship and a sponsor banner on the Joomla downloads page. Arvix and Bluehost are all part of the Endurance International Group. [https://en.wikipedia.org/wiki/Endurance\\_International\\_Group](https://en.wikipedia.org/wiki/Endurance_International_Group)  
An agreement has been made with Bluehost and a contract is going back and forth and is very close to being signed. Once it is signed banner artwork will change and links point to Bluehost.

### b) Trademark

- i) Logo issue in Germany:  
The Trademark Team is allowed to reach out to the German Counsel to ask them to opine on the likelihood of successfully opposing the application and an estimation of expenses involved. Depending on the expenses and the likelihood of success an application will be filed. For future success the lawyers will be contacted to register the logo separately in the EU.
- ii) An issue in Denmark has been solved by a phone call.

### c) Certification Team

- i) Was launched September 1st. The team has held two certification exams this past month. One at Joomladay Malaysia and one at Joomladay in Germany. This upcoming weekend there will be a exam at Joomladay Poland and at Joomladay Denver October 1st. Luca Marzo is the new team leader of the Certification Team and all the sub teams already has their Team Leaders in place.

### d) Legal Team

- i) Legal Team will work on recruiting members with experience / background from the industry from different regions around the world.

## 8) Any Unfinished Business

### a) Training RFP

<https://community.joomla.org/joomla-training.html> is now soft launched. The news release is ready to go and will be sent out soon.

### b) Status Transition Team

All of Leadership is now in the GLIP chat. The new updated volunteer portal is being implemented. Most teams are getting compliant. Bylaws is almost ready to be voted on. Now we need to get working on the nomination and voting processes.

### c) Bylaws

Necessary changes to the bylaws have been run through the lawyers and reviewed by the members of the transition team and all leadership teams. After all the input there is a draft to

review and discuss on the email list. On the next board meeting a vote to amend the bylaws with these changes will be conducted.

- d) Adding more directors to the board  
Joe Sonne and Ronni K. Gothard Christiansen put up their hands to be added as Director of OSM Inc. Their term will end when the new board gets elected.

Sarah made the motion to add Joe Sonne and Ronni K. Gothard Christiansen as Director to the board of Directors of OSM Inc. until the new board is elected. Rod Martin seconds. The motion passes with unanimous consent.

**9) Discussion of future engagement level and financials with Legal and Trademark**

Legal team / OSM is in dialogue with Lawyers about the future engagement level and implementation of as many standard contracts, letters and procedures to help standardize and minimize running legal cost.

**10) Leadership representation JWC**

- a) Keynote from President - Sarah will submit travel request to JWC.

**11) Date & Time of Next Meeting**

- a) October 20, 2016

**12) Announcements**

- a. Joomla! Certification is now launched
- b. training.joomla.org is now live

Sarah Watz made a motion to adjourn the meeting, Marijke Stuivenberg seconded. Motion passes by unanimous consent.

*Prepared by Marijke Stuivenberg (Secretary of the board of Open Source Matters, Inc)*