

Meeting Minutes - Open Source Matters, Inc. Board meeting 18 August 2016

Attendees: Ronni Christiansen, Marijke Stuivenberg, Sarah Watz, Joe Sonne, Saurabh Shah, Rod Martin

Quorum: Yes

~~~~~

### 1) Call to order

Sarah Watz called the meeting to order.

### 2) Roll Call

The Secretary executed the roll call, establishing the presence of a quorum.

### 3) Approval of Agenda

Marijke made the motion to approve the agenda. Sarah Watz seconded. The motion passes with unanimous consent.

### 4) Appoint Replacement Director for the Vacant position

Sarah makes the motion to appoint Rod Martin as Director for the vacant director position of Open Source Matters Inc. Marijke seconds. The motion passes with unanimous consent.

### 5) Approval of meeting minutes June 30, 2016

Marijke Stuivenberg makes the motion to approve the meeting minutes of June 30, 2016. Sarah Watz seconds. The motion passes with unanimous consent.

### 6) Report of the President

- a) Marketing - The marketing team and translation team has worked really hard on getting all the marketing and communication around Joomla 3.6
- b) Organization - CLT is announcing new members next week and PLT has announced new members.

### 7) Report of the Treasurer

The board requested the Treasurer to provide monthly Budget vs. Actual and Balance sheets to be presented at the future meeting, and after that publish them on the website of OSM. Marijke will get the Treasurer access to publish reports on the website.

### 8) Team Reports

- a) Demo & Joomla.com - nothing to report

- b) Capital Team

At the last meeting the Capital Team discussed potential new community sponsors.

Mike Demopoulos had a lot of meetings with potential sponsors at Hosting Con. Most were more interested in coming on board for JWC initially with a view to a longer term relationship afterwards.

We discussed the ongoing need for access to Google Analytics site statistics. Potential sponsors almost always ask for statistics. OSM should have the admin access to Google Analytics. The last known person with admin access was Jessica Dunbar who is no longer with the project.

- c) Trademark

Trademark had a short meeting, following up with the call for members for the team. A

questionnaire was sent to them and the team is waiting for the replies. A case about logo infringement is going on and at our lawyers currently.

- d) Certification Team  
Sarah makes a motion to approve the contracts for certification for the Joomla Learning Partners and the Joomla User Groups and Joomla Days. Marijke seconds the motion. The motion passes with unanimous consent.
- e) Legal Team  
Working with the Lawyers to finalize the Structure Changes into the new Bylaws.  
Ronni is requesting volunteers to join the Legal Team - if interested reach out to Ronni.

## **9) Any Unfinished Business**

- a) Training RFP  
Mike Veeckmans is hoping to launch the training site next week. He still has to write some content for the site and do a final testing. The purpose of the content is to help users coming to the site understand how to register and use the training site.
- b) Status Transition Team  
The Transition Team needs our support and help to get this done. We like to add leaders to be added to the Glip Group to help move the process forward.
- c) Budget 2016  
Sarah makes a motion to approve the budget for 2016. Note that the budget lines with budget line owners that left the organization are frozen until new line item owners are assigned to the respective line items. Rod Martin seconded the motion. The motion passes with unanimous consent.
- d) Travel expenses for the board will be managed and approved by Rod Martin, who will also be acting as the new line item owner for these items.

## **10) Add new Directorships to the Board of Directors**

Rod Martin makes the motion to expand the number of Directors of Open Source Matters Inc. from three to six. Sarah seconds the motion. The motion passes with unanimous consent.

A mail will be sent to the public OSM list for the current members to apply for the vacant three Directorships.

## **11) Date & Time of Next Meeting**

- a) September 15, 2016

## **12) Announcements**

- a) Joomla 3.6 has been released.
- b) Joomla turned 11 year
- c) Joomla World Conference launches the new website, calls for speakers and first keynote speakers.

Sarah Watz made a motion to adjourn the meeting, Marijke Stuivenberg seconded. Motion passes by unanimous consent.

*Prepared by Marijke Stuivenberg (Secretary of the board of Open Source Matters, Inc)*