

## Meeting Minutes - Open Source Matters, Inc. Board meeting 14 July 2015

**Attendees:** Martijn Boomsma, Ronni Christiansen, Victor Drover, Rod Martin, Joe Sonne, Saurabh Shah, Marijke Stuivenberg, Sarah Watz

**Excused:** Jorge Lopez-Bachiller Fernandez, Ryan Ozimek

Quorum: Yes

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### 1. Call to order

Sarah Watz called the meeting to order.

### 2. Roll Call

The Secretary executed the roll call, establishing the presence of a quorum.

### 3. Approval of Agenda

- a. Joe Sonne made the motion to approve agenda as it was written. Martijn Boomsma seconded. The motion passed by unanimous consent.

### 4. Report of the President

#### a. Structure & Organization

A call for nominations for the Transition Team was published. Some nominations are submitted, but the structure team would welcome more nominations. The call for nominations will be closed on July 21. Announcing the final team members is aimed at August 20. Most of the current members of the Structure Team do not desire to be a member of the Transition Team. It will be good to have some fresh people on that team. Everyone is invited to nominate someone they think will be skilled for the team and pass the message on in order to receive more submissions.

#### b. Marketing & Communication

An in camera session on the marketing vendor is on the agenda of this meeting. Sarah will be attending JoomlaDay Minnesota and in August JoomlaDay Malaysia.

#### c. Internationalization.

After visiting the Joomla Festival in Milan, Sarah reports that about 25 Italian JUGs applied to be registered. There are some communication issues in the Italian community amongst the divers organizations. A letter to the board about it was sent and shared with the board in a document. Sarah is in conversations with all parties involved. She thinks the Italian community is a very active community that are eager to be involved on a more global level.

The festival was more an outreach for governments and other non profit organizations on how they can use Joomla to benefit their organization. Good showcases, workshops and sessions took place at this event.

Noted is that the festival was not listed on the events portal. The events team decided not to approve events with other names as JoomlaDay. For the same reason an event in France was not approved and listed. OSM in principal has no problem approving events with alternative names. Saurabh will discuss this with the events team and report back on it.

## 5. Report of the Treasurer

- a. Total assets are about 400K.
- b. 2014 Taxes are in progress.
- c. The PLT has been informed that the budget for GSOC will not be re-allocated at this time.
- d. Most reimbursements are done, the ones that are left will be completed in the next days.
- e. All JoomlaDay organizations that have provided payment details have been funded .
- f. Requests for pre-payment for events are increasing. This is a problem area right now as reporting is difficult to track. It also elevates a probability for abuse. At this moment it is dealt with on a individual basis.

## 6. Team reports

- a. Demo & Joomla.com
  - i. A discussion about the ongoing issues about the contract and the dissatisfaction reported by SG about the input from the project went on last week. Ryan stepped in and will talk to our lawyers today and with Tenko (SG) on wednesday. He has the background information needed, the goal is to try and find a compromise. At the same time we as the board need to decide on where we want to end negotiations. Ronni has some ideas that he will share with Ryan. We will wait to hear back from Ryan and decide how we can move forward with the results he has to report to the board.
- b. Capital Team
  - i. Development of the new sponsor website is ready, content needs to be added before it can go live. This website has the purpose to conduct all business related to sponsors. It will be a bit more professional looking compared to what we have now, and easier to attract sponsors.
  - ii. Joe has been looking to get someone involved with the right knowledge on the banner system that is used. He is trying to get familiarized with the system and reached out directly to Google DFP but he would welcome help on this. Ronni offers to help after he is back from his vacation. To prevent situation like this in future, the use of the system in the best way also needs to be documented for the next person that will be responsible for it.
- c. Trademark
  - i. Attempts to contact the current trademark team leader has failed, so since currently there is no lead nothing is happen in the trademark team. Vic had a conversation with Marco Richter who would be willing to take on this task. The board supports the idea to reach out to him and ask him to take the lead on the team. Victor will go ahead and ask him, at the same time he will try to get contact to Duke Speer and ask if he would stay on for legal advice.
- d. Certification Team
  - i. A new team leader is needed now that Sara Thornton has decided to step down after two years of working with the team. Fortunately there are already some good candidates that are willing to take on that role as her successor so a new leader will be found quickly as it looks now. As was reported the team is still looking for a lead developer with the right expertise to help build the needed component. Other things are on track. An idea as an alternative source of revenue can be a banner system on the website where training companies can advertise for Joomla training. It has to be noted though the certification will not require training at a certain company. People are free to take a course but there is no requirement to it in order to be certified.

## 7. Any Unfinished Business

### a. Proposal for Joomla Training at Joomla.org

The document that was shared in the previous meeting has been reviewed. Remaining question is whether or not to include a question or requirement for revenue share which could be a minimum percentage or a minimum fee per month. Decided is to include the question but not to make it a requirement.

#### **MOTION:**

Joe makes the motion to initiate and publish the RPF for Joomla! Training at training.joomla.org. Ronni seconded. Motion passed by unanimous consent.

### b. Joined Leadership Summit

An email about the subject was sent to the public leadership email list by Ryan. There was not much response on it and the question remains if it is still feasible to organize a summit at the dates set. Sarah will contact Ryan to discuss how to move forward.

### c. Transition Team Liaison and OSM Legal Working Group

After the previous OSM meeting, no one has put his or her hand up for the position of the Transition Team Liaison. Another request is done to do so.

Related to the transition is the preparation of amendments on the bylaws to meet the requirements that are in the new structure. The idea is to form a legal working group whos main focus will be initially to take on this job. In future the group can also be consulted to help finalizing contracts.

#### **MOTION:**

Ronni makes the motion to officially form a Legal Working Group to work with Legal questions (not involving Trademark). Marijke seconded. Motion passed by unanimous consent.

### d. Requirements for a management component for reimbursements

Martijn will request a budget for 2016 to put out an RFP for a management component for reimbursements.

### e. Cloudaccess Revised Partner Page Description

After the previous meeting the description for the entry of Cloud Access on the partner page has been revised to a more appropriate one.

#### **MOTION:**

Joe makes the motion that the content shown on the document for the description of Cloud Access as a partner will be put on the official partner page. Martijn Boomsma seconded. Motion passed by unanimous consent.

## 8. Any New Business

### a. Update Insurance

Ronni looked into our insurance and upgraded it to have better coverage of everyone involved in the project at all levels at a costs of \$600 more per year. The update is signed and sent to the insurance company.

- b. Claim of OSM approving a party in the UK for organizing the next JoomlaDay  
It has come to our attention that there are discussions ongoing in the UK area about the organization of the next JoomlaDay. One of the parties claimed that OSM approved their organization for it. This is not the case, OSM does not approve any organization the right to organize the next JoomlaDay. Approval of JoomlaDay events are subject of the events team.
- c. Marketing vendor  
An in-camera session took place about issues between the marketing team and the marketing vendor. Rod Martin provided the board with all the details about it and will keep the board informed about this issue.

## **9. Date & Time of Next Meeting**

August 13 8PM CEST

Martijn Boomsma made a motion to adjourn the meeting, Joe Sonne seconded. Motion passed by unanimous consent.

*Prepared by Marijke Stuivenberg (Secretary of the board of Open Source Matters, Inc)*