Meeting Minutes - Open Source Matters, Inc. Board meeting 8 January 2015

Attendees: Martijn Boomsma, Mike Carson, Ronni Christiansen, Victor Drover, Rod Martin, Tessa Mero, Joe Sonne, Marijke Stuivenberg, Saurabh Shah, Sarah Watz

Excused: Jorge Lopez-Bachiller Fernandez, Ryan Ozimek

Quorum: Yes
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1) **Call to order**
   Sarah Watz called the meeting to order.

2) **Roll Call**
   The Secretary executed the roll call, establishing the presence of a quorum.

3) **Approval of Agenda**
   a) Outreach report of the agenda is CLT
   b) Victor Drover made the motion to approve the [amended] agenda as it was written. Joe Sonne seconded.
   The motion passed by unanimous consent.

4) **Report of the President**
   a) Structure Organization
   A lot of work has been done during the holidays by the structure team. Feedback and comments on the previous proposal, as well as alternative proposals have been taken into account while creating a revised version. Next steps include the Marketing Team and after that it will be presented to the community at large.

   b) Marketing & Communication
   Rod Martin has been involved in the 'Why-discussion' and a cross-team goal discussion. After the holidays the aim is to make more progress. There will be more updates expected on the next meeting.

   c) Internationalization
   Sarah has been invited as a keynote speaker at the Africa CMS conference in Kenya.

5) Report of the Treasurer
   Checking: $ $44,188.60
   Savings: $277,241.82
   Paypal: $2,671.31
   Total: $324,101.73

6) Team Reports
   a) Demo Site Team - Status Report
   An email was sent last week about that latest status of the free hosting project. There were some delays due to extra work that needed to be done. The CLT/forum team did not granted the request

of an forum for this service. SiteGround has now provided a great solution for the support of the free hosting users. Expectations are that they will ready next week.

Our feelings are that there might be some misunderstanding about this service. The commercial aspect is not the main goal of this project, it is meant to increase our market share and awareness of the CMS. Idea is to ask the Marketing Team to change the perception about this project.

b) Event Team - Status Report
The team had no meeting yet so there is nothing new to report about the transfer.
A question arose about JandBeyond being listed on the events website, they refused however to have the common disclaimer present on their website.
Currently JDays and official Joomla events (JWC) are listed on the site. JandBeyond is not recognized as an official Joomla event, since the organization is not by the project itself. Though it is recognized as an important event within the Joomla sphere. Therefor listing the event makes sense, there are some concerns though that other non-Joomla events might request the same.

c) GSoC - Status Report
Chad is assembling a new team, there is no activity yet.

d) Trademark - Status Report
The team is not functioning as we would like to see it, due to not much engagement of the Team Leader currently. A meeting is planned for next week. The Trademark website is one of the urgent subjects to be discussed and worked on.

e) Certification Team - Status Report
After discussing the pilot at JWC and the possibilities and requirements of the used platform, a decision was taken to turn down the used platform and take a step back to sit down and create a requirement document. The team is looking for product managers as well as solution developers to create a solution on volunteer bases. If after thorough investigations a volunteer solution is not feasible, the option for an RFP can be explored.

7) **Any Unfinished Business**
a) Contract RFP Marketing - Status Report]
The contract with Sensis is signed and forwarded to our lawyers. It is all done.
Work has already started. CLT(liaison: Ruth Cheesley) will be overseeing.

b) Global Sponsorship - CA post Demo contract
The Global Sponsorship plan at itself is fine. The discussion about how to include or exclude Cloud Access, based on their proposal from this needs more time. It needs to be discussed separated from the Global Sponsorship program. Ronni and Tessa volunteer to work on a clearly defined motion for the next meeting to vote on.

c) Budget 2015
Since the last Board meeting a meeting with the budget liaisons took place and the teams are informed about the amount we need to trim down on the budget.
The hard decision is where and how to trim down. An equal amount would not be fair since CLT owns more budget items then PLT and OSM. Prioritizing would be a way to take decisions and finalize a revenue neutral budget. PLT and CLT will discuss within their teams where they can trim

down on the budget items.
One thing to learn is, if we want to grant all budget requests, we need more revenue.
The Treasurer will keep us posted on the email list about the process.

8) Any New Business
   a) Request claim for local domain registration
   The Board approved a reimbursement of $125,- for local domain registration to Jacques Rentzke. It involves a one time reimbursement and it does not change the decision made in the past to not register sunrise domains

Victor Drover made a motion to adjourn the meeting, Ronni Christiansen seconded. Motion passes with unanimous consent.

Prepared by Marijke Stuivenberg (Secretary of the board of Open Source Matters, Inc)