

Meeting Minutes - Open Source Matters, Inc. Board meeting 15 May 2014

Attendees: Martijn Boomsma, Mike Carson, Ronni Christiansen, Victor Drover, Jorge Lopez-Bachiller Fernandez, Rod Martin, Tessa Mero, Saurabh Shah, Joe Sonne, Marijke Stuivenberg, Sarah Watz

Absent: Ryan Ozimek, Radek Suski

Quorum: Yes
~~~~~

### 1) Call to Order

Sarah Watz called the meeting to order.

### 2) Roll Call

The Secretary executed the roll call, establishing the presence of a quorum.

### 3) Approval of Agenda

Victor Drover made the motion to approve the agenda as it was written. Mike Carson seconded. The motion passes by unanimous consent.

### 4) Report of the President

#### a) Game Plan

The president reports that she had conversations with most of the new board directors and drafted a plan for this year she feels we should work on. The board members are asked if they have questions on it or if there is anything we should prioritize in that document.

Three areas are identified to work on:

#### i) A more efficient organization on all levels.

A document structure is set up to help find documents more easily, have better insight on history and a more fluent transition in future for new board members. We have a good balance of old and new board members. Old board members can mentor new board members in the beginning of their term. The document structure includes archives, policies and can act as a handbook for board directors in future.

#### ii) Identify our market space, get the market to know Joomla better

We need one voice, and a concrete roadmap to promote Joomla better. Ideas are to make a press release or a general statement for the project. Suggested is a small working group that consists of members of all leadership teams to work on the vision, missions, values and strategy. The feeling is that this subject needs to be discussed at the joint leadership summit in Königstein end of May.

#### iii) Globalization, internationalization and localization

#### b) OSM Organization

The roles of Vice President and Assistant Secretary are vacant. The President and the secretary will propose directors for these roles in the next meeting. The board directors will need to approve the proposed directors. Vacant roles for projects can be found on the document. Board directors are

asked to put their names behind the projects they are interested in to work on.

c) Project Inventory

Next to the organization document structure there is a project inventory created. Each project has its own folder containing a summary overview, tasks and goals to work on and an archive. Board members are asked to move their documents to these folders.

**5) Report of the Treasurer**

a) Paypal: \$77,346.71

Savings: \$376,811.67

Checking: \$56,842.94

Taxes have been filed and completed. Work on the new chart of accounts is started last week. Goal is to have everything categorized for JandBeyond, so that reports can be shown at the leadership summit. Monthly reportings will be set up once this has all been organized.

**6) Team Reports**

a) Marketing Team - Extra funding for the RFP for Marketing

The selected preferred vendor for the marketing RFP exceeds the budget that was allocated for it. Discussed is if we can find the extra money from other resources or free up money by terminating the contract with the PR firm Voxus. The marketing team put a lot of work into this, the goal is to have a high level marketing game plan with good multilingual representation set up by the end of the year.

It is not clear if the agreement with the preferred vendor includes the PR work that Voxus is currently doing. It seems that the current document we have does not have the right numbers in it. The discussion will resume after we have received the final document for it to decide on.

A motion to discontinue to the Voxus contract and merge the remaining funds into the marketing budget was made by Victor Drover and seconded by Martijn Boomsma.

Discussed is the value and the monthly expenses of the current contract with Voxus as a separate issue.

Victor Drover moves to amend the motion by removing to merge the remaining funds into the marketing budget; seconded by Ronni Christiansen. The amendment passes by unanimous consent.

**MOTION:** I move to discontinue the Voxus contract.

Motion brought by: Victor Drover; Seconded by: Martijn Boomsma; For: 10 Against: 1

Result: Motion Approved.

b) Legal Team - Contract for RFP Demo and Free Hosting

The selected vendor had some questions about the contract that was proposed, they will be discussed as soon as possible. Expected is that the contract will be finalized anytime soon now.

c) Trademark Team

i) Motion on new disclaimers:

The Board of Directors of Open Source Matters approves the proposed policy changes concerning disclaimers that should appear on Joomla! Community websites as described in the attached document "OSM Disclaimers Appearing on Community Sites." The Trademark and

Licensing Team is authorized to initiate implementation consistent therewith.

The motion is tabled since the board directors had not access to the document.

ii) Portugal Legal Issue

A trademark issue was filed several years ago in Portugal. Ryan Ozimek and Pedro Gonçalves testified at the court in Portugal this week. Everything went very well, we're waiting for the results.

**7) Miscellaneous**

a) JandBeyond Leadership Summit Meeting at Königstein

Leadership training - A google document will be sent to the Leadership where everyone can comment on. Adrian Ganz will lead the one day training, Mike Carson made arrangements with him.

Agendas for both the OSM meeting as well as the joint leadership meeting will be drafted. The agenda for the joint leadership will be created by a member of each team.

Victor Drover made a motion to adjourn the meeting, Mike Carson seconded. The motion passes by unanimous consent.

*Prepared by Marijke Stuivenberg (Secretary of the board of Open Source Matters, Inc)*

**Reference documents and appendix: Board motions taken on the email list**

- 1) **Motion:** The board of Open Source Matters, Inc., approves the minutes from the board meeting of March 30 2014.

Motion brought by: Marijke Stuivenberg; Seconded by: Radek Suski

Date: April 18, 2014 For: 6 Abstain: 4 Quorum: Yes Result: Motion approved