Is Meeting Minutes - Open Source Matters, Inc. Board meeting 29 October 2013

Attendees:, Mike Carson, Alice Grevet, Dianne Henning, Sandy Ordonez, Paul Orwig, Jacques Rentzke, Marijke Stuivenberg, Radek Suski, Sarah Watz

Excused: Leonel Canton, Ofer Cohen

Quorum: Yes
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I. **Approval of previous meeting's minutes:**

Approval of OSM board meeting minutes for the months of July, August and September 2013

   a) July: Alice makes a motion to approve the minutes for July. Dianne seconds it.
       Votes in favor: 9; opposed: 0; abstentions: 1.

       The July minutes are approved.

   b) August: Alice makes a motion to approve the minutes for August. Dianne seconds it.
       Votes in favor: 9; opposed: 0; abstentions: 1.

       The August minutes are approved.

   c) September: Alice makes a motion to approve the minutes for September. Vic seconds it.

       The minutes are approved by unanimous consent.

II. **Review of OSM Board of Directors motions brought to the floor via the email list:**

   a) OSM approves the June board meeting minutes.
       See appendix

III. **Treasurer's Report**

   a) **PayPal:** $102,311.31
   b) **Citi Checking:** $376,370.07
   c) **Money Market:** $139,594.31

   d) Vic recommends moving funds from Paypal to the Money Market. Paul briefs Vic on the history of the Paypal account so that he can take the next steps to make transfers possible.

   e) Vic is performing account transactions on a daily basis as needed. He is working on categorizing transactions and generating monthly reports.

   f) Paul thanked Jacques for doing a good job in the role of Interim Treasurer.

   g) JWC sponsorship: $70,725 so far.

IV. **Old Business**

   a) **Capital Committee Team Leader**
       The nominations period ended on Friday. The board discussed the candidates and the follow-up interview process.

b) **Demo and Free Hosting RFPs (Radek and Vic recuse themselves from discussion)**
The board discussed the two finalist companies and next steps. The board approves the two finalists selected by the RFP team. A list of follow-up questions will be drafted and shared with the board for input.

c) **Draft Bylaws Changes**
SFLC feedback has been received on the first round of bylaws changes. After discussion, the board agreed that enough information is in hand to take a vote on bylaws changes at the leadership summit in Boston, with the understanding that a second round of bylaws changes will be examined several months from now based on further legal advice and input from the Governance Working Group.

V. New Business

a) **Requests from JED team**

   i) **Terms of service review:** the board was updated on the status of the JED team to update the Terms of Service.

   ii) **Proposed Security Scanning Service:** the board was updated on discussions with the CLT to select a security scanning service for use by the JED team.

b) **Leadership Meetings at JWC**
Topics to be treated at the leadership summit next week were discussed and will be continued in an email thread.

c) **JSST Request for Repository Tool**
The need for the travis security testing tool in the private Github repository by the JSST team was presented to the board. After discussion, the board voted on the following motion:

MOTION: OSM is asked to approve funding $129 per month for the travis tool on the private Github repository for security testing.

Marijke makes the motion. Dianne seconds it. The motion is approved by unanimous consent.

VI. OSM Goal Updates

a) **Certification**
The certification program was presented via Skype at JoomlaDay Spain and JoomlaDay South Africa. A session on certification is planned for the JWC.

b) **Internationalization**
At the risk of losing translators and translations, a powerful translation tool is urgently needed by the Translations Teams to facilitate their tasks. Marijke will send an email to the leadership list seeking input from the PLT and to explore solutions, including a possible RFP.

VII. Project-Funded Travel

a) Matthew Baylor – JDay San Francisco ($656)
b) Mike Carson – JDay San Francisco ($423)
c) Ofer Cohen – JDay Poland (approx. $107)
d) Robert Deutz – JWC ($596)
e) Victor Drover – JDay Hungary ($2120)
f) David Hurley – JDay Israel, JDay Italy, Jday Germany ($712)

g) Peter Martin – JWC ($723)
h) Paul Orwig – Joomladay UK and JoomlaDay Houston ($207)
i) Jacques Rentzke – JoomlaDay Johannesburg-South Africa ($572)
j) Brian Teeman – JWC ($1462)
k) Peter van Westen – JUX Manchester ($155)

VIII. **Celebrating Success**
  a) Thank You Dianne Henning for 3 years of service on OSM!
  b) Lots of recent OSM representation at events:
    i) JoomlaDay UK: Paul
    ii) JoomlaDay Hungary: Vic
    iii) JoomlaDay Spain: Sarah (video), Radek
    iv) JoomlaDay Bulgaria: Radek
    v) JoomlaDay Israel: Ofer
    vi) JoomlaDay Poland: Ofer
    vii) JoomlaDay South Africa: Jacques
    viii) JoomlaDay San Francisco: Mike
    ix) JoomlaDay Houston: Dianne, Mike, Paul

Paul made a motion to end the meeting. Dianne seconded.

Prepared by Alice Grevet and Marijke Stuivenberg (Secretary and Assistant Secretary of the board of Open Source Matters, Inc)

Reference documents and appendix:

Board motions taken on the email list

1 **Motion:** Open Source Matters approves the June meeting minutes

By: Alice Grevet
Seconded: Leonel Canton
Date: Oct. 13, 2013
For: 9
Abstention: 1
Quorum: Yes
Result: Motion approved