

Meeting Minutes - Open Source Matters, Inc. Board meeting 19 June 2012

Attendees:

Leonel Canton, Ofer Cohen, Robert Deutz, Javier Gomez, Alice Grevet, Paulo Griettner, Dianne Henning, Paul Orwig, Jacques Rentzke, Marijke Stuivenberg, Altansukh Tumenjargal

Excused: Thomas Hampton

Quorum: Yes
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### I. **Approval of previous meeting's minutes**

Dianne moved to approve the minutes. Jacques seconded. The minutes were approved by unanimous consent.

**Review of OSM board of directors motions brought to the floor via the email list, please circulate list by email in advance**

*See appendix*

### II. **Treasurer's report**

- a. Checking: \$15,891.20
- b. Money Market: \$245,454.71
- c. Paypal: \$4,431.01

### III. **Old Business**

#### a. **Cloud Access renewal agreement**

Cloud Access has requested to offer their templates and sample data. This could be useful as another way to get your website up and running. Everything should be downloadable for free even for non-Cloud Access subscribers. Most things in the OSM/Cloud Access contract can be changed upon agreement from both parties – no new clauses are needed. Marijke will inform Cloud Access that we will extend the contract for 1 year, and ask them to provide the sample data and demo as free standard downloads. It would be good to have a demo link that is just core Joomla, and another demo link that is core Joomla + extra templates + sample data.

### IV. **New Business**

#### a. **Introduction to OSM Project Manager role**

Ofer is identifying and reviewing all of our communication channels. Long-term tasks and issues need to be tracked, with updates every 2-weeks. He is writing a Google doc for sharing with all of us. It can also be shared with the community when ready.

Right now there are 3 basic tasks:

- i. Short term: put Google ads on the Joomla download page – work with Sukh
- ii. Medium term: develop a process and policy for supporting regional organizations – work with Marijke
- iii. Long term: reduce our communication channels – work with Alice

What tool should we use? We'll start with Basecamp.

#### b. **WebEx account**

WebEx accommodates 25 people at a time in a web conference. An account was created

for the GSOC group but they are done with it now. It might be a good idea to have a project-wide account. Paul will investigate payment options.

c. **Next steps for summit recommendations/agreements**

Javier will draft a proposal regarding if and how the working group would continue to study recommendations in the leadership structure discussion.

d. **Assistance for the Community Leadership Summit**

Paul will start an email thread about attendees for the Community Leadership Summit in Portland in July.

e. **OSM board meeting time**

Our meeting day and time of the 3<sup>rd</sup> Tuesday of the month at 15:00 UTC will not change.

## V. Reports

a. **Capital Committee**

Projects:

- i. Set up ads on download page. Study current ads, ad sizes and keywords and make a proposal document. Sukh will follow up with Brad to get the tag and code for that page.
- ii. Packt Publishing Proposal – Sukh will put it in an email to the OSM list.
- iii. Development Sponsorship – ask PLT what worked, what didn't, and come up with a proposal.

In May we added one Silver sponsor and 2 Bronze sponsors.

b. **License, Trademark, and Copyright Committee**

Progress is being made on the TM website. Goals and deadlines are being set. Implementation of the helpdesk is a priority now. Matthew Philogene is helping as project manager. All TM content from the OSM website is being transferred, and a new TM form (hopefully only one) will be created.

Questions about the JoomlaDay logos with follow-up questions to the lawyers will be threaded in an email.

c. **Events team**

- i. An events team to manage approvals has been created and is working well. They should have contact people on the TM team.
- ii. A team is working on the Joomla World Conference website to be finished by the end of the month. Robert gave an interview about the JWC for the magazine.

d. **Shop**

South Africa doesn't have print-on-demand shops. It is complicated to get global services for the shop. Ofer will add it to the project management list.

## VI. Celebrating Success [5 min]

- a. JAB12
- b. Team summits in Germany

**Next meeting: Tuesday, July 17, 2012 at 15:00 UTC**

**Dianne made a motion to end the meeting. Marijke seconded.**

**Reference documents and appendix:**

1. **Board motions taken on the email list**

**Motion:** Open Source Matters approves the 2012 budget.

**By:** Paul Orwig

**Seconded:** Javier Gomez

**Date:** May 28, 2012

**For:** 10

**Against:** 0

**Quorum:** Yes

**Result:** Motion approved

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*Prepared by Alice Grevet (Secretary of the board of Open Source Matters, Inc)*