

Meeting Minutes - OSM Board meeting 19 July 2010

Attendees: Javier Gomez, Robert Deutz, Ryan Ozimek, Jacques Rentzke, James Vasile

Absent with notification: Steve Burge,

1. [Approval of previous meeting's minutes \(Secretary\) \(5 min\)](#)

Meeting minutes are discussed. Motion to accept minutes will follow via email.

2. [Review of OSM board of directors motions brought to the floor via the email list, please circulate list by email in advance \(Secretary\) \(5 min if needed\)](#)

3. [Treasurer's report \(10 min\)](#)

No report is available this month from the former Treasurer. Until a new or acting Treasurer is appointed, Ryan will provide Income Statement and Balance sheet reports to the board.

4. [Old Business](#)

a. [CiviCRM and CRM new software \(javier 5 minutes\)](#)

Javier the topic for discussion. Marko reports that he's been in discussions with Matt, and that good progress is being made. The idea is to have one simple solution for all teams. Robert will also do some testing.

Javier requests that we report back more on our work. Marko offers to send weekly reports.

b. [Demo site \(Jacques\)](#)

Jacques makes the point that the board should be getting regular reports on the Demo site. Jacques will discuss it further on list.

c. [JWC \(Robert 30 sec\)](#)

Robert provides a report on the Joomla World Conference.

5. [New Business](#)

a. [Recognizing the efforts of both Elin Waring and Dave Huelsmann \(Ryan\) \[5 minutes\]](#)

Ryan gives recognition to the considerable amount of time and effort that Elin and Dave gave for the project over the years.

b. [Discussion regarding interim Treasurer position \(Ryan\) \[5 minutes\]](#)

Ryan opens the discussion. Jacques suggests that we appoint an interim Treasurer until we elect a new Treasurer. There is agreement that this important position can not remain open. Jacques suggest that we ask Steve to fill this position.

Ryan asks James for clarification regarding the role the President of OSM may

play until a new Treasurer is appointed. James responds that Ryan can do the basic accounting, but that a second person should be involved in any other functions for the sake of oversight. The board further discusses the idea of appointing an Acting Treasurer. Robert states that once a full-time Treasurer is appointed, that person should review the work done in the interim.

Javier expresses the concern that Steve may be involved in too many areas. Jacques clarifies his suggestion of Steve for the position. He states that it is more a practical consideration, since according to our previous discussion, we need someone in the USA who lives close to a branch of our bank.
(Steve Burge was not part of this discussion)

c. [mail "first version of reporting document" \(javier 5 minutes\)](#)

Javier reminds the board of the reporting system that he recommended, so that we don't have to spend so much time at board meetings, but rather submit regular reports. The board further discusses the idea. Marko expresses agreement of the need for such reporting. Ryan emphasises that what we use, should be as simple as possible, and congratulates Javier for his efforts.

d. [San Jose Joomla!Day \(Javier\)](#)

Javier great opportunity for the board to have a meeting along with the rest of the leadership team. The board will investigate costs. Ryan provides some feedback on sponsors for the PLT summit. Ryan agrees that it would be a good opportunity, but that we would have to look at available funds. There is further discussion about the San Jose event and the summit.

e. [T-Shirts for Joomla!Days \(Robert 5 minutes\)](#)

Robert raises the question about what is allowed regarding Joomla Day tshirts. James discusses our current policy on the printing and sale of tshirts with the Joomla Day logo, and that OSM should have a process to exercise a level of control. Ryan mentions that it makes sense to support local Joomla Days by allowing event organisers to make tshirts for the local events. James adds that there needs to be a one-by-one approval process of the designs of the tshirts, and that those making the tshirt have some track-record with the project. James adds that there needs to be a one-by-one approval process.

Ryan summarises the policy suggesting that Joomla Day organizers would have the ability to have a limited licence-use of the Joomla! logo for the explicit purpose of making tshirts for the Joomla Day, of which 1) OMS has to give prior approval before they can make them; 2) we generally understand the costs of printing the tshirts; 3) that we know how many tshirts they are going to make; 4) we know how many attendees are going to be at the Joomla Day. That would give us enough due diligence to give final approval.

Robert makes the point that a lot of this is self regulated. Javier makes the suggestion, that to prevent commercial abuse of the Trademark, the tshirt should have the date of the event.

Robert is tasked to write down the basic policy, and share it with the Trademark team to look at.

f. **Other matters:**

Jacques expresses the desire that we look at simplifying our Trademark rules, and the application thereof, and requests that James work with the TM team on this. James and Marko agrees to discuss this further.

Robert raises the question about reports from our contractors, and what we require as a board. Ryan will take forward. Jacques suggest that we discuss further the current and future process of monitoring contracts and reports. James mentions that we should also make sure we narrow the description of what we want them to accomplish.

6. **Reports from committees**

a.

Jacques brings the motion to adjourn the meeting. Robert seconds.

Next meeting: [August 16, 2010 - 20:00 UTC](#)

Reference documents and appendix:

1. Board motions taken on the email list

prepared by Jacques Rentzke as Secretary of the board of Open Source Matters, Inc.