

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: May 06, 2021

Time: 17:00 UTC

Total time of meeting: 1 hour 40 minutes

Attendees:

Brian Mitchell (President), Luca Marzo (Secretary), Radek Suski (Treasurer), Marco Dings (Director), David Opati Aswani (Director), Hugh Douglas-Smith (Director), Jaz Parkyn (Director), Wilco Alsemgeest (Director).

Apologies:

Marianela Queme (Director).

Justine Ayebale Abunyanga (Vice President) could not attend due to connection issues.

Proxies:

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Discussion outline

Treasurer

- Radek shared the bank balances as of today.
- The Bookkeeper shared the following reports:
 - Profit and Loss by Class for 7/1/2020 thru 3/31/2020.
 - Detailed Profit and Loss Report for each Class for 7/1/2020 thru 3/31/2020.
 - 2020-2021 Fiscal Year Budget to Actual.

Production Department

- Philip Walton intends to step down from GSOC after this term.
- Release candidate for J!4 on schedule for the coming weeks. Production has been pruning functionality and moving as much as possible to 4.1. For example (Motion PROD2021/002 "Discontinue support FTP layer in Joomla!4 CMS" accepted).
- OSM motion registry pages updated (TY Wilco for creating the 2021 pages. The leading motion spreadsheet now generates the HTML needed for updating the registry.
- After a period of absence, David Jardin is taking up his responsibilities.

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Legal & Finance Department

- Hugh is continuing to liaise with the law firms to complete pending tasks and procedures.
- Hugh met Robbie Adair who took over OStraining to discuss the Training Agreement.

Events Department

- Events Department Meeting held on 1 May 2021.
- JoomlaDay USA was a big success, hats off to the organizers and all those who volunteered especially our board members.
- We started contact with JUG organizers this week.

Operations Department

- A volunteer notified us that Feedburner is going to change their services and are removing the mail subscribe option from the feeds. This will impact various feeds we have, Wilco notified the related volunteers / teams.

Programs Department

- No major updates since last meeting.

Vice President

- Justine is working on JUGs.

Secretary

- **[Correspondence]** We've received a Check from SiteWit. The amount is USD 4.50, deposit to Citibank is in progress.
- **[Correspondence]** We've received a Check from the State of New York as Tax Reimbursement. The amount is USD 1750.62, deposit to Citibank is in progress.
- **[Correspondence]** We've received a Check from the State of New York as Corporate Tax Refund. The amount is USD 461, and the deposit to Citibank is in progress.
- **[Reporting]** Missing reports from President, Vice President, Treasurer, Production DC, Operations DC, Marketing DC.
- **[Advisory Board]** The Call for nominations for the Advisory Board is running until May 15, 2021. After that the Board will be provided the list of nominees to choose from and proceed to the appointment.
- **[Foundation]** Luca is working closely with the incorporation agent to manage the appeal to the IRS. Hearing occurred on April 30 and an update is expected for this week.

President

- Thank you to the planning team for JoomlaDay USA for an outstanding event. Thank you also

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to Patrick Jackson and Joe Sonne for the extra effort in helping to answer questions in the Joomla expo booth.

- Brian opened a spreadsheet to start the budgeting process for FY 2021/22.
- The Board discussed the process to adopt to prepare the budget, increasing the efficiency of the preparation process.
- The Board discussed available tools for the community of Joomla developers.

Other business

- [Bootstrap 5.0 stable is released.](#)

Motions taken during this meeting

#2021/036 - The Secretary proposes to adjourn the meeting

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2021/035 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.